



MBA Foundation Programme

Overview

Introduction

The MBA Foundation Programme of USB Executive Development Ltd (USB-ED) is aimed at prospective MBA students, as well as those wishing to improve their knowledge of statistics, mathematics and finance.

What sets this intervention apart?

Focusing on basic financial and mathematical skills, this programme aims to enhance numerical and quantitative skills, provide a basic understanding of key financial and statistical terms, and build confidence in dealing with financial mathematics.

Who

Who should attend?

This programme is aimed at prospective MBA students with a non-mathematical and non-financial background or participants who would like to improve their knowledge in these areas.

Admission requirements

It is assumed that participants comply with the following requirements: English language competence at NQF level 4. Sufficient ability to read and comprehend learning material, write assignments and follow/participate in discussions on management issues.

Faculty profile

Mr. Freddie Marais
Mr. Jaco Volschenk
Prof. Trevor Wegner

What

Content overview

The following content will be covered:

BASIC MATHEMATICS:

- Pre-MBA maths and graphs

INTRODUCTION TO STATISTICS:

- Descriptive statistics (mean, median, mode, and normal distribution); inferential statistics (probabilities)

INTRODUCTION TO FINANCE:

- Introduction to financial statements (balance sheets, income statements, cash flow analyses and ratios); Cost accounting (fixed and variable costs, and breakeven); and the time value of money (using HP calculator)

NQF Alignment

This programme is presented on the complexity level of an NQF 7.

Benefits

How would you benefit?

The successful participant will be equipped to:

- perform basic mathematical calculations
- define key statistical terms and manipulate data using statistical techniques, both descriptive and inferential
- read and interpret financial statements (balance sheets, income statements and cash flow statements), ratios, budgets, and cost-volume-profit analyses, including analysis of cost behaviour as fixed or variable.

Certification

On successful completion of the programme, participants will receive a certificate from the University of Stellenbosch.

When & Where

Date & Venue

USB, BELLVILLE

3 programmes (duration 1 week)

- 7 - 11 December 2009
- 25 - 29 January 2010
- 6 - 10 December 2010

Class times: 08:15-17:30

Fees

Fees

2009: R5 900

2010: R6 250

Fees include programme fees, programme material, lunch and refreshments, and are payable before the commencement of the programme.

Payment Policy

It is of utmost importance that USB-ED be formally notified in writing of cancellation 14 days prior to the commencement date of the programme.

A cancellation fee of 10% will be payable for cancelling fewer than 14 days prior to the commencement of the programme.

Please note that programme fees and dates are subject to change.

Enquiries

Contact person

Zenobia Petersen
Tel: +27 (0)21 918 4475
Fax: +27 (0)21918 4478
Email: zenobia.petersen@usb-ed.com

